

Preparing for Self-Assessment

Questions to Consider

- Who will participate?

Consider inviting *active members* who know about and are involved with your Collaborative. Some criteria might be:

- people who have a history with the group's effort in your community
 - people involved with the planning
 - people who attend collaborative meetings
 - people who participate in the group's programs, events or assessment activities
- How do we create a safe environment and process for honest reflection and discussion?
 - How do we assure diversity and inclusivity in our process of reflection and action-planning?
 - Who provides leadership in the process? How do we engage shared leadership in both the planning process and implementation of action steps?
 - How much time do we want to devote to the process?
 - Do we need to revise the assessment tools? Are there some questions that don't pertain to us at this time? Are there some items that are a high priority?
 - How do we want to distribute, collect and tally the survey results?
 - How will we prioritize our actions?
 - How will we track progress? Who is accountable?
 - How and with whom will we share the results (especially successes)?
 - How will we maintain common/shared vision in the midst of competing demands/ agendas?
 - How do we sustain collaborative work?
 - Other?